

# Uploading PDF Files To SBI!

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Uploading .PDF files to SBI and then offering them for free or paid download to your subscribers is a great way to give them valuable content that has a longer 'shelf life' than an email message that is quickly lost or forgotten, or deleted without a second thought.

PDF files tend to be saved to a hard drive even if they are not immediately read, and quite often your reader will come back to your document weeks or even months later, read it and take action.

They also tend to be passed around among friends and associates as well if the content is good, and many of the top Internet marketers are using .pdf files for their newsletters instead of email for this reason.

If it's good enough for people like John Reese and Stephen Pierce, then it should be good enough for the rest of us ...

## **So, How Do You Create .PDF Files?**

Here are three places you can go to get free software to create your own .pdf files ...

[www.adobe.com](http://www.adobe.com) has a free tool that allows you to create up to three short documents, but the functionality is limited

Both <http://www.primopdf.com/> and <http://www.pdf995.com/> offer free software to create .pdf files, and are worth checking out.

I have the full version of Adobe Acrobat 6 because I make lots of .pdf documents, but it's not necessary at the start.

Once you've created your document, what you need to do is get upload your pdf document into SBI. To do this you create a simple html page and upload it in order to have SBI prompt you to upload the .pdf file.

Open the text file attached to the email I sent you and you'll see this code -

```
<html>
<head>
<title>test</title>
</head>
<body>
<a href="support-files/profitablewebsite.pdf">upload pdf</a>
</body>
</html>
```

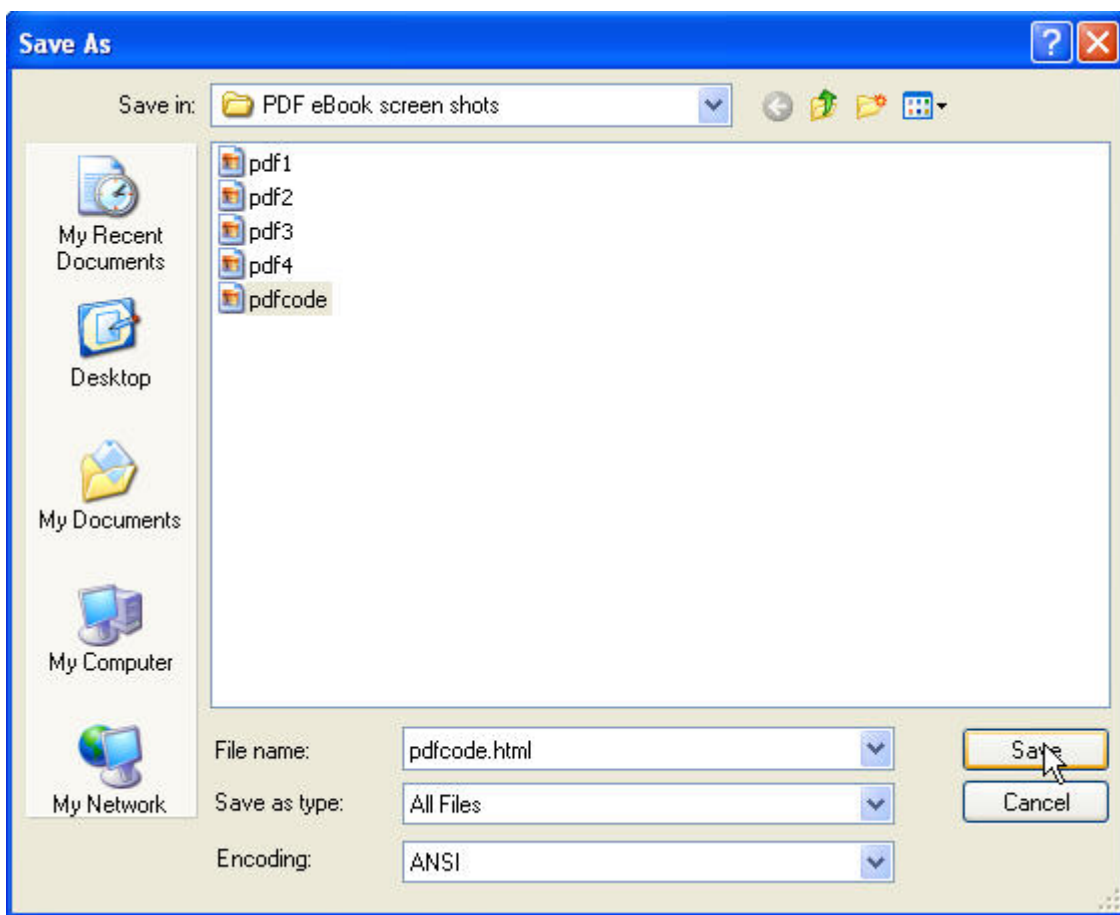
Change the bold words **profitablewebsite** to reflect real name of the .pdf file you want to upload.

Then, save the file to a folder on your computer where you'll be able to find it easily **with an .html extension**.

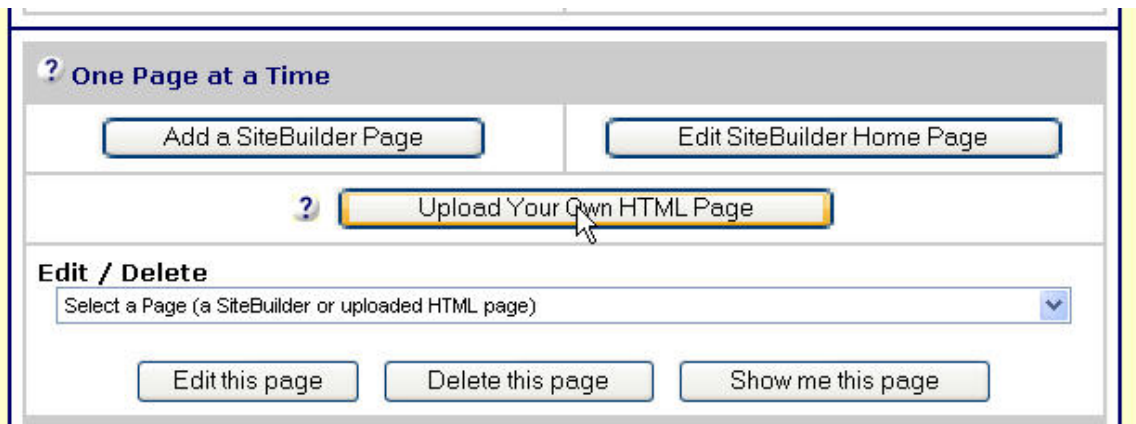
The default setting in Notepad will be to save the file as a .txt document, so you'll have to change the file setting to **'All Files' and write .html on the end**.

In this example, I saved the file and called it **pdfcode.html** and I've saved it in my 'PDF eBook Screen Shots' folder.

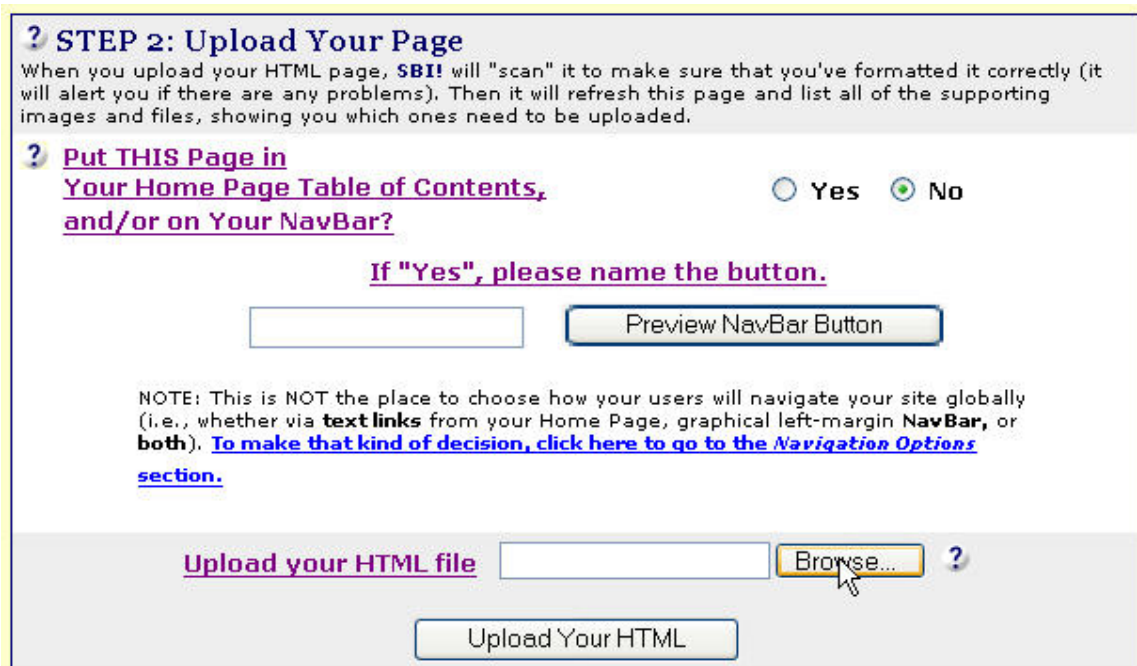
See Below...



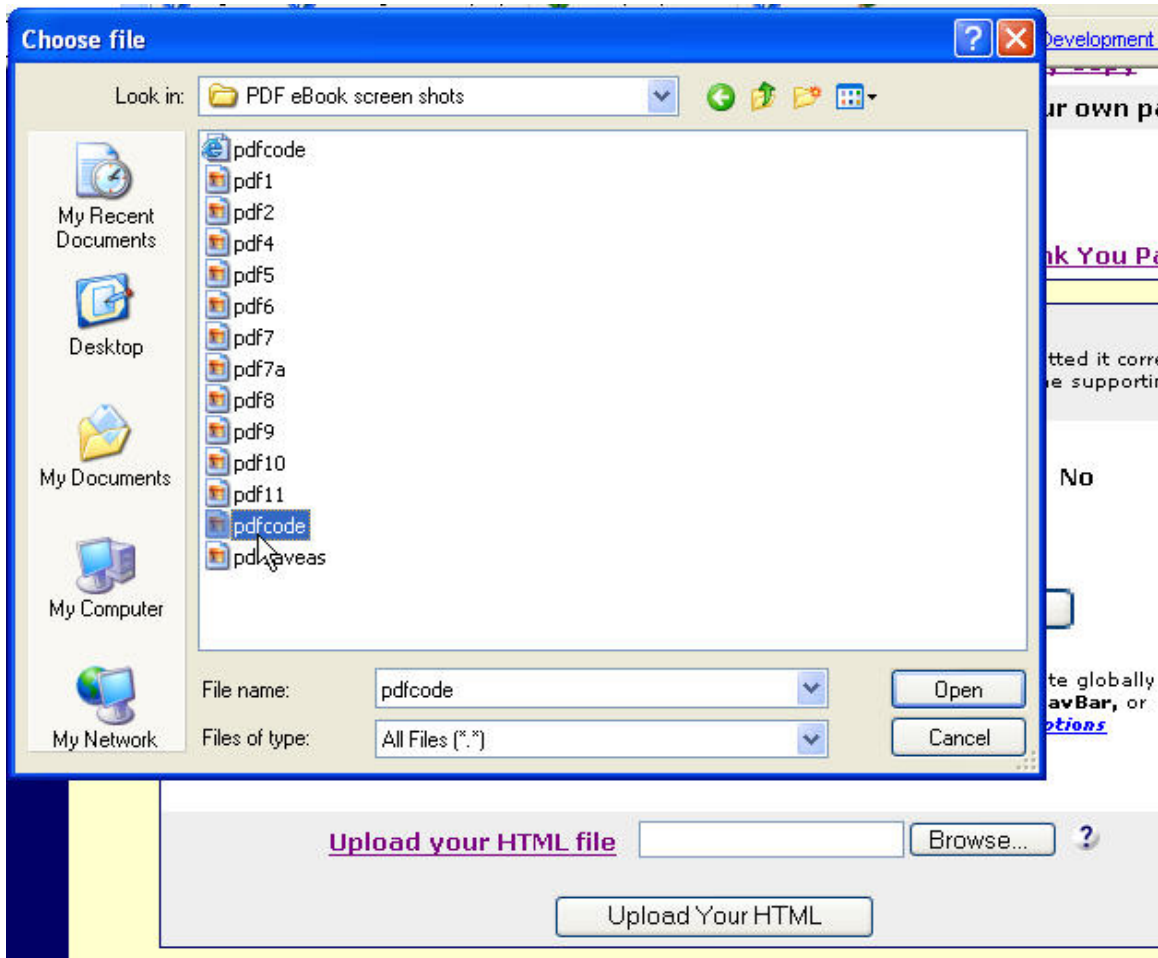
Next, go to Site Central and select 'Upload Your Own HTML Page'...



Then, scroll down to the bottom of the page and select 'Browse'...



Now, navigate your way to the folder where you saved the .html file you created, select the file and choose 'Open'.



Now, choose 'Upload Your HTML'.

**? STEP 2: Upload Your Page**  
When you upload your HTML page, **SBI!** will "scan" it to make sure that you've formatted it correctly (it will alert you if there are any problems). Then it will refresh this page and list all of the supporting images and files, showing you which ones need to be uploaded.

**? Put THIS Page in Your Home Page Table of Contents, and/or on Your NavBar?**  Yes  No

**If "Yes", please name the button.**

NOTE: This is NOT the place to choose how your users will navigate your site globally (i.e., whether via **text links** from your Home Page, graphical left-margin **NavBar**, or **both**). [To make that kind of decision, click here to go to the Navigation Options section.](#)

[Upload your HTML file](#)   ?

Then if you've done this correctly, you'll see this message...

Do as it says and 'Click Here To Continue To Step 3'.

**Upload Successful**

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**Your C:\Documents and Settings\Rocky\Desktop\SBI Website Work\PDF eBook screen shots\pdfcode.html file has been successfully uploaded.**

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Upon uploading a page, **SBI!** performs a rudimentary HTML check and reports errors (if any) below. If your page looks and functions properly, don't get too caught up worrying about them. To reduce the number of reported errors, always use your editor's HTML validator prior to uploading.

**SBI!** will also alert you to any errors that are critical for Search Engine optimization or **SBI!** integration. We recommend that you make the changes necessary to ensure your page's best performance.

[Click here to show recommendations](#)

[Click Here to Continue to Step 3](#)

Next step is to upload the actual .PDF file called for in the HTML page you just uploaded. You'll remember the file was called **profitablewebsite.pdf**. To do this, select 'Browse'...

After you have uploaded your supporting files (i.e., the **Status** column is all "good"), click upon the **Preview It!** button, then **Analyze It!**, and when you're ready... **Build It!** to complete the uploading process.

[▶ Show Steps 1+2](#)

**? STEP 3: Upload Your Images and Supporting files**

Below is a list of all the supporting files required for your page, pdfcode.html. Check the status of each file, and upload the ones that have not yet been saved on the SBI! servers. Click on the "?" just above for more Help and Strategies for uploading your files.

File Name	Status	
<b>profitablewebsite.pdf</b>	please upload	<input type="text"/> <input type="button" value="Browse..."/>

...and then navigate to the folder where you've saved your .PDF file. Choose the file, and click 'Open'.

The screenshot shows a 'Choose file' dialog box with the following details:

- Look in: SBI Website Work
- File list: Address Book, 39days, Are You Looking For Free, Targeted Website Traffic, Autoresponder Messages For Just German Shepherds, Building An NPOD eBook, crescendo, Finding Your Profitable Niche, freerssguide, Generating Free Traffic Article, How To Write A Series Of Autoresponder Messages For Your NPOD Website...The Easy W, Jonathan Mizel's follow up messages, MakeYourContentPREsell, OptimizeSBI, **profitablewebsite**, RSS and getting your pages spidered update Version 2 (with edits)
- File name: profitablewebsite
- Files of type: All Files (\*.\*)
- Buttons: Open, Cancel

The dialog box is overlaid on the SBI upload interface, which shows the 'profitablewebsite.pdf' file with a status of 'please upload' and a 'Browse...' button. The 'Upload These Files' button is also visible at the bottom of the interface.

Now choose 'Upload These Files'.

**? STEP 3: Upload Your Images and Supporting files**  
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----- support-files -----

File Name	Status	
<b>profitablewebsite.pdf</b>	please upload	rk\profitablewebsite.pdf <input type="button" value="Browse..."/>

If you've done this correctly, you'll see the message below. It will take a while to upload your .PDF file to the SBI support files area, especially if you are on a dialup modem and your file is fairly large. Don't worry if it takes several minutes.

You'll either get a message telling you that you've been successful or that the upload has failed. Either way you'll know, so just wait until the uploader gives you a message before you start to wonder whether it's working or now.

**Upload Successful**

The file **C:\Documents and Settings\Rocky\Desktop\SBI Website Work\profitablewebsite.pdf** was loaded successfully.

[Click Here to Continue](#)

When you choose 'Click Here To Continue', you'll be taken to this screen. Your file is successfully uploaded if the Status is 'Good' as shown here.



[▶ Show Steps 1+2](#)

**? STEP 3: Upload Your Images and Supporting files**  
Below is a list of all the supporting files required for your page, pdfcode.html. Check the status of each file, and upload the ones that have not yet been saved on the SBI! servers. Click on the "?" just above for more Help and Strategies for uploading your files.

----- support-files -----	
File Name	Status
profitablewebsite.pdf	good <input type="text"/> <input type="button" value="Browse..."/>

**Special Note:** If you are new to **SBI!**, please click on the **?** below (between the **Analyze It!** and **Build It!** buttons), for a solid overview of how to proceed from here!

Finally, at the bottom of the page you'll see the standard control panel.

There's no need to build this page, because we are only uploading a .PDF file to the Support Files area. You can safely test to make sure that your file is ready for download

**By clicking Build It!, I agree to...**

**?**

Now that you have the pdf stored into your domain, you can create a link to it from any page of your website, in an email or within a document.

When the link is clicked, the pdf will open automatically in the browser.

Use the same <a href tag above to link to your file (modified for your domain and pdf).

The link to the file I've just uploaded will be -

<http://www.localwebsolutions.com/support-files/profitablewebsite.pdf>

Copy and paste your own link into a browser window and your newly uploaded .pdf file will open in that window.

Or you can create a hyperlink to the file on the SBI server using the code below, changing the website and report name to your own, for people to download your free report or .pdf file straight from the SBI server – (this code is also in the text document attached to the email I sent you letting you know that this eBook was ready for download, just copy it from there if you want to use it)

```
<a href="http://www.localwebsolutions.com/support-  
files/profitablewebsite.pdf">Download your Free Report by <b><i>Right</i></b>  
Clicking Here</a> and selecting'<b>Save Target As</b>'
```

Here's what your hyperlink will look like on your page ...

[Download your Free Report by \*Right\* Clicking Here](#) and selecting '**Save Target As**'

That's all there is to it. Your files are ready for your visitors to download and enjoy.

I hope this short tutorial helps you to upload your .pdf files easily and quickly.

If you are having trouble, go through the process again step by step. If you can't get it to work, please let me know.

And if you can't be bothered with it and would like me to upload your files and create your download links for you, just let me know - I can do it for you quite inexpensively.

That's it for now. As always, if I can help you with any website problems, please let me know by using the [contact form](#).

Until next time,

Warmly,

*Rocky*

[Local Web Solutions](#)